

Individualized Learning Contract

The following is designed to assist you in creating an Individualized Learning Contract. You must identify the activities that will be a part of your learning and the amount of time that will be spent on each activity. This contract should be completed with the assistance of a WHS/WSHS certified staff member who will act as your advisor throughout this learning experience.

Student Name: _____ **Student Number:** _____

Beginning Date: _____ **Credit Amount:** _____

Learning Objective:

Learning Outcome: _____

List the activities involved in meeting your Learning Objective and the projected time to complete each activity:

Learning Activities	Time to complete	Date completed	Advisor initials
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. <u>Writing Assignment</u>	<u>2hrs</u>	_____	_____

Approval Signatures:

Student: _____ WHS/WSHS Counselor: _____

Instructor: _____ Approval Date: _____ Completion Date: _____

Parent: _____

Completing the Individualized Learning Contract:

Learning Objective: The learning objective clearly states what the student expects to learn by completing the Individualized Learning Contract.

Learning Outcome: Define how you will demonstrate that you have met the Learning Objective. How will your advisor, or anybody else, know that you have learned what you identified as your learning objective?

Learning Activities: With the help of your advisor, clearly state each activity that will be a part of your learning contract and identify the estimated amount of time it will take to complete each activity. The total time spent on the learning activities must be at least 45 hours per .25 credit expected to earn.

Writing Assignment: Your final learning activity will consist of a summary of your learning experience. Your paper must be typed, double-spaced, 200 words or more, using appropriate writing skills. Your writing will summarize what it is you learned, how you learned it, why you learned it, your thoughts regarding this learning experience, and how this experience will affect the rest of your life.

Time: You must be engaged in the learning activities for a minimum of 45 hours, nine of which are time spent with your instructor. Each week you must meet with your advisor and identify the number of hours you were engaged in your learning contract for that week. Your advisor will keep a time sheet for each month during your learning contract.

Credit: The amount of credit earned will be based on the time spent on the learning activities and the satisfactory completion of any required assignments. A minimum of 45 hours, of which the student is involved in their learning plan, will be required for a student to receive .25 credit. A minimum of 9 hours for each 45 hour total must be direct instruction. Either a "P" or "I" will be assigned as a grade to indicate that the student passed or that the contract is incomplete. Upon completion of the learning contract your advisor will provide a school counselor with a Wenatchee/WestSide high school credit slip, at which time the credit will be posted to your transcript.

Signatures: The Individualized Learning Contract must be pre-approved by the student, the instructor and the WHS/WSHS certified staff member who agrees to supervise your learning experience. Their signatures must appear on the bottom of the learning contract prior to the student initiating any of the identified learning activities. The date of the advisor's signature of approval should coincide with the beginning date at the top of the contract. Upon completion of the contract, your advisor must sign and date the contract and identify the amount of credit earned.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Supervising Teacher signature: _____ Date: _____

Counselor's Signature: _____ Date: _____