Wenatchee School District
Internet Based Curriculum Pre-Approval Form

WAC 180-50-310

Wenatchee Public Schools

The principal is responsible for evaluating educational experiences of individual students and recommending graduation to the superintendent when requirements have been met. An Internet based course **must be pre-approved** by the principal and can be applied once the course requirements have been met.

Internet based curriculum can be delivered by the WSD district and other Washington State accredited programs. Because of the variety of internet based curriculum choices, the variety of delivery methods and the variety of certificated supervision the WSD chooses to pre-approve all internet based courses to be assured our students are receiving quality learning experiences. After the school counselor reviews the proposal and fills out this form with the student, this information will be presented to the building principal for pre-approval. Upon completion of the course, record of the student's grade, and credit will be noted on the student's transcript.

(If the course is outside of PASS, a WSD teacher led on line courses, or an accredited Community College/University online courses, then the student must provide a course outline, syllabus, and receive pre-approval from the department head. See box below)

Required Information for Pre-Approval: Parent Signature: _____ Date: _____

Student Name: _____ Date: _____

1. Course requested to be pre-approved: _____
2. Amount of credit to be earned upon completion: _____
3. To what WSD HS course requirement will this be applied? _____
4. Accredited or WSD approved Internet program you are participating in: _____
5. WSD Program supervisor: _____
6. Proposed beginning date: _____ Estimated date of completion: _____
7. Please attach a typed statement, to specifically state the reason you are requesting approval for this internet based curriculum:

The school counselor must review this request prior to sending it to the principal:

☐ Counselor has **reviewed** request: _____
Signature Date

☐ Department chair has **reviewed** request: _____
Signature Date

Principal's Determination:

☐ Pre - Approved

☐ Request Denied _____
Signature Date

Due to graduation timelines, the parent or eligible student is hereby notified that an appeal to the decision on Internet Based Curriculum requests may be made in writing to the superintendent no later than ***December 1st of the student's senior year***

2005/2006 Once completed this form is to be retained in the student's cumulative file.