

# WHS CALENDARS

January 2009						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5	6 ● 8:00 ASVAB Inte... LGI	7 ● 7:30 Staff Mtg New Commons	8 ● 3:30 Singleton ... Admin Conf Room	9	10
11 ● 7:30 Paraeducat... LGI ● 9:15 Classified... Lib 2 (Green Room) ● 6:00 LIT Mtg, W... LGI	12 ● 3:30 Dept Head ... Admin Conf Room ● 5:15 OMS Gear U... Lib2/Green Room ● 6:30 Mentor Pro... 551	13 ● 7:30 Staff Mtg New Commons	14	15	16	17
18	19	20 ● 7:30 Staff Mtg New Commons	21	22	23	24
25	26	27 ● 7:30 Staff Mtg New Commons	28	29	30	31

## Viewing and Subscribing to WHS Calendars

[Link](#) to a video on subscribing to the District Calendars.

To access the WHS Calendars:

<b>Events &amp; Schedules</b>	<b>Weekly Bulletin</b>
<b>Athletics</b>	<b>Weekly Calendar (web)</b>
<b>Counseling</b>	<b>Weekly Calendar (pdf)</b>
<b>Library</b>	<b>Class Schedule</b>
<b>Help Desk</b>	

From the WHS Home Page Select Weekly Calendar (web)

# WHS CALENDARS

The screenshot shows the WHS Calendars interface. On the left is a calendar for December 2008. In the center is a 'Jump to' section with dropdown menus for 'Jump to', 'Staff Events', '2009', 'January 2009', and 'Jan 4 - Jan 10'. Below this is a 'Search:' field and a 'Pick multiple:' list containing 'Indoor Sports', 'Outdoor Sports', 'Pool', 'Schoolwide Events', and 'Staff Events'. A 'Go' button is at the bottom of the list. On the right is a 'Legend:' section with links for 'Staff Events', 'Printer Friendly', 'Preferences', and 'Subscribe | Download'. Further right is a calendar for February 2009. A callout bubble points to the 'Staff Events' option in the 'Pick multiple:' list.

**December 2008**

S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

**Jump to**

Jump to [dropdown]

Staff Events [dropdown]

2009 [dropdown]

January 2009 [dropdown]

Jan 4 - Jan 10 [dropdown]

**Search:**

[input] [?]

**Pick multiple:**

- Indoor Sports
- Outdoor Sports
- Pool
- Schoolwide Events
- Staff Events

Go

**Thu, Jan 8**

**Legend:**

- Staff Events

[Printer Friendly](#)

[Preferences](#)

[Subscribe](#) | [Download](#)

**February 2009**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Scroll down and select a calendar, then click Go.

This screenshot is identical to the one above, showing the WHS Calendars interface. A callout bubble points to the 'Subscribe' link in the Legend section.

**December 2008**

S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

**Jump to**

Jump to [dropdown]

Staff Events [dropdown]

2009 [dropdown]

January 2009 [dropdown]

Jan 4 - Jan 10 [dropdown]

**Search:**

[input] [?]

**Pick multiple:**

- Indoor Sports
- Outdoor Sports
- Pool
- Schoolwide Events
- Staff Events

Go

**Thu, Jan 8**

**Legend:**

- Staff Events

[Printer Friendly](#)

[Preferences](#)


[Subscribe](#) | [Download](#)

**February 2009**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Once the calendar is visible click on Subscribe.

# WHS CALENDARS




**Subscribe to calendar** January 2009

Calendar URL:

iCal will open automatically then click Subscribe.

Name it whatever you would like to.



**"Staff Events" Info** January 2009

Name:

Description:

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Subscribed to:

Remove:  Alarms  
 Attachments  
 To Do items

Last updated: Thursday, January 8, 2009 1:20:38 PM PT

Auto-refresh:

Deselect this box so that Alarms will sound.

Select a time for Auto-refresh. Then click OK