

Date _____

Student _____

Advisor Print Name _____

Student Id # _____

Advisor Signature _____

Pass / Fail

Culminating Project Portfolio Senior/12th Grade Requirements

Portfolio Checked twice a year

You must bring your portfolio to your CP advisor with the following items in it:

Required Items:

9th Grade

- ____ Career Inventory (from WOIS ~ 9th grade English class)
- ____ 9th grade Writing Assessment (9th grade English class)
- ____ Freshman Fitness Plan (9th grade PE class)

10th Grade

Items in 10th grade are updated in 11th grade - no other documents needed

11th Grade

- ____ Resume (speech class ~ English/Business)
- ____ Cover Letter (speech class ~ English/Business)

12th Grade

- ____ Senior Conference Form (from your sr. meeting with your counselor)
- ____ 5th Year Plan (given by CP Advisor)
- ____ Personal Statement (template give by CP Advisor)
- ____ High School Plan with updated credit check (in CP Folder ~ update from 11th grade)
- ____ Current Transcript (Given in CP class after 1st semester)
- ____ Copy of CP Portfolio Scoring Sheet/ CP advisor keeps original to turn into Registrar
- ____ Copy of CP Presentation Evaluation/CWP advisor keeps original to turn into Registrar

Student Selected Artifacts
(see back for examples)

Please list the name of the artifact

____ 9 th Grade	_____
____ 10 th Grade	_____
____ 11 th Grade	_____
____ 12 th Grade	_____

Optional Items (but highly recommended) Collect throughout your 4 years

- ____ Job / College Applications
- ____ Assessment Results (WASL, PLAN, PSAT, ACT, SAT, ASVAB)
- ____ Certificates
- ____ Activities Resume (list of Honors and Awards, School and Community Involvement, Community Service, Leadership, Work Experience)
- ____ Additional Career, Aptitude, or Interest Survey Results
- ____ Job Shadow documentation
- ____ Copies of Scholarship Applications
- ____ Letters of Recommendation
- ____ Copy of FAFSA (financial aid application)