CAREER PROGRAM OF STUDY

WENATCHEE HIGH SCHOOL

This Business Management and Administration Career Program of Study (POS) is designed to assist students to be well prepared to pursue careers in planning, organizing, directing and evaluating business functions essential to efficient and productive business operations. Courses listed within this POS are a blend of graduation requirements and recommended courses and should be individualized to meet each learner's education and career goals as well as post-secondary entrance requirements. Please see your counselor for specific requirements.

<table>
<thead>
<tr>
<th>Cr</th>
<th>English</th>
<th>Social Studies</th>
<th>Science</th>
<th>Math*</th>
<th>Health &amp; Fitness</th>
<th>Arts</th>
<th>Career &amp; Tech Education</th>
<th>Other</th>
<th>WTHS Graduation Requirements**</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>1.0 Cr</td>
<td>Intro to Physics &amp; Chemistry OR Intro to Physics &amp; Chemistry (AG)</td>
<td>1.0 Cr</td>
<td>PE 9th</td>
<td>Fine/Performing Arts OR CTE Art Equivalencies</td>
<td>1.0 Cr</td>
<td>Business Computer Applications I &amp; II</td>
<td>2.0 Cr</td>
<td>International Language</td>
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<tr>
<td>10</td>
<td>Sophomore</td>
<td>1.0 Cr Biology OR Biology (AG)</td>
<td>1.0 Cr</td>
<td>Health 10</td>
<td>0.5 Cr</td>
<td>0.5 Cr</td>
<td>1.0 Cr</td>
<td>1.0 Cr</td>
<td>1.0 Cr</td>
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<tr>
<td>11</td>
<td>1.0 Cr</td>
<td>Chemistry OR CTE elective science equivalent</td>
<td>1.0 Cr</td>
<td>Additional math &amp;/OR Applied Math</td>
<td>OR Health &amp; Fitness Equivalencies</td>
<td>0.5 Cr</td>
<td>Accounting I</td>
<td>1.0 Cr</td>
<td>1.0 Cr</td>
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<tr>
<td>12</td>
<td>0.5 Cr</td>
<td>Citizen WA</td>
<td>1.0 Cr</td>
<td>WCP</td>
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</table>

Courses listed above in BLUE receive Tech Prep college credit. See CTE instructor for details. Courses listed in RED are additional recommended courses.

Program Options

- Billing or Payroll Clerk
- File or General Office Clerk
- Receptionist
- Bookkeeping and Accounting Clerk
- Typists and Word Processor
- Computer Operator

Technical Certification

- Court Reporter
- Secretaries-MOS Certification
- Real Estate Agent

Associate Degree – 2 Year

- Business Management & Administration Accounting Technician

Bachelor's Degree – 4 Year G/or more

- Accountant
- Auditor
- Advertising Manager
- Business Executive
- Human Resource Manager
- Statistician
- Marketing and Advertising Director

Possible Ed Sites in Washington**

- Wenatchee High School
- Wenatchee Valley College – 20 TP Credits possible
- Columbia Basin Community College
- Spokane Community College

- Wenatchee High School for MOS Certification
- Bellevue Community College
- Spokane Falls Community College
- Green River Community College
- North Seattle Community College

- Wenatchee Valley College – Bus. Information Tech and/or Accounting Tech Programs, 20 TP credits possible each
- Spokane Community College
- Spokane Falls Community College
- Yakima Valley Community College
- Columbia Basin Community College
- Bellevue Community College

- University of Washington
- Washington State University
- Seattle Pacific University
- Pacific Lutheran University
- Seattle University
- Gonzaga University
- Central Washington University
- Western or Eastern Washington Universities

**See your counselor, the Career Center, or www.wois.org for additional information. This list of careers and schools is not intended to be all-inclusive.

Winter/2010

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The Wenatchee School District complies with all federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, creed, sex, sexual orientation, including gender identity, disability, familial status, marital status or age. This holds true for all staff and for students who are interested in participating in educational programs and/or extracurricular school activities. Inquiries regarding compliance and/or grievance procedures may be directed to RCW Officer and ADA Coordinator Mrs. Lisa Turner. Issues related to 504 should be directed to Mr. Chet Harum, Administrator for Student and Support Services.